


# How to Connect Your Laptop to a Projector

For the most part, connecting your laptop to a projector is relatively simple. While not every setup is identical, here are a few basic steps to help guide you through the process.

1. Make sure your computer and laptop are both turned off.
2. Connect the video cable (usually VGA) from your laptop's external video port to the projector.
3. Plug your projector into an electrical outlet and press the 'power' button to turn it ON.
4. Turn on your laptop.
5. If you need audio for your presentation, connect the laptop's 'audio out' port to the projector, or to another sound system.

6. Sync the projector and laptop by holding down the FUNCTION key  and pressing one of

the following keys to toggle:



*(Note: Depending on your computer, you may have to use a different F key than those listed above.)*

7. If you've gotten this far, you should just need to adjust the focus, dim the lights, and fire up your presentation!

If you need any more assistance with your setup, please feel free to [contact us](#) and we'll be happy to give you a hand.

Obtained from the following website:

<http://www.meetingtomorrow.com/how-to-connect-a-laptop-to-a-projector.html>