

# REQUEST FOR PROPOSALS (RFP)

(Dated 10/11/05)

## 4107 Lexington Avenue

**The Community Development Administration of the City of St. Louis (CDA) and the Land Reutilization Authority (Owner) hereby solicits your proposal for the complete gut rehabilitation of a two family residence located at 4107 Lexington Avenue. Initial preference will be for conversion into a single family owner occupied residence. Second preference will be for a owner occupied two family and the final choice will be for a two family rental.**

4107 Lexington Avenue is a vacant two family structure located in the Greater Ville Neighborhood of the 21<sup>st</sup> Ward.

**City assistance in the form of tax abatement may be available to supplement private financing for the project. The developer chosen will be expected to apply for Missouri Historic Rehabilitation Tax Credits or Neighborhood Preservation Tax Credits to fill any construction financing gap. No additional City financial assistance will be available.**

Please submit a brief proposal with the following information:

1. Names and Addresses of Developer, proposed General Contractor and Architect

---

---

---

---

---

2. Description of your plan:
  - a. Residential only single family or,
  - b. Two family rental

---

---

---

---

---

- b. Brief description of site improvements, including landscaping, construction of fences, walls, patios, garage/off street parking, etc.

---

---

---

---

---

c. Brief description of interior features, including number of bedrooms and baths.

---

---

---

3. Time frame for beginning project and schedule for completion.

---

---

---

4. Track Record of company or individual(s): please submit references, list of projects completed or in progress, and other helpful information.

**A company brochure or folder may be substituted.**

---

---

---

---

5. Marketing plans, including name of real estate broker

---

---

6. Financial structure of development. **No CDA financial assistance will be provided.**  
Please include name of construction lender.

---

---

---

**A project worksheet is attached for your convenience but is not required at this time. A complete proposal package, including drawings and budget will be required of the selected developer.**

*Developers are encouraged to submit any additional information to assist in reaching a decision. Proposals are reviewed to ensure the development meets architectural guidelines and housing goals developed by the **Community Development Administration and the City of St. Louis**. Of special interest will be the developer's experience with residential projects, as well as an acceptable time frame for completion.*

*In awarding the development, the owners may take into consideration: skills, facilities, capacity, experience, ability, responsibility, previous work, and financial standing; amount, efficiency and quality of other work being carried on by developer; and necessity of prompt and efficient completion of the work. Inability of any developer to meet the requirements mentioned above may be cause for rejection of proposal.*

*The owners reserve the right to reject any or all proposals. The successful developer must have a current City of St. Louis business license or be willing to obtain one and pass city tax clearance.*

*By submission of a proposal, the applicant agrees to take every reasonable effort to make maximum use of Minority Business Enterprises (MBE) and Women Business Enterprises (WBE). The goal is "Maximum Utilization of MBE and WBE", with a minimum of 25% MBE plus 5% WBE of the potential subcontract amount.*

**For access to the site, assistance in completing your proposal, and to submit your proposal, contact: Joe Fank, Housing Development Analyst, Community Development Administration, (314) 622-3400, ext. 230, 1015 Locust Street, St. Louis, MO 63101.**

**Proposals will be received at the above address any time after the date of this announcement until such time as a qualified developer has been selected.**

**Community Development Administration**

**An Equal Opportunity Employer**

**The funding of this project is financed in part through a grant from the Department of Housing and Urban Development and the Community Development Administration under the provisions of Title I of the Housing and Community Development Act of 1974 (P.L. 93-383).**

PROJECT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_

TOTAL SQ \_\_\_\_\_

FT: \_\_\_\_\_

TOTAL # \_\_\_\_\_

UNITS: \_\_\_\_\_

PREPARED \_\_\_\_\_

BY: \_\_\_\_\_

DEVELOPMENT BUDGET	TOTAL COST	CATEGORY TOTALS
--------------------	---------------	--------------------

A HARD COSTS

1 CONSTRUCTION – ON SITE	_____	
2 CONSTRUCTION- OFF SITE	_____	
3 SUBTOTAL (EQUALS LINE 48/CONST. BUDGET)		_____

B SOFT COSTS

4 ARCHITECTURAL		
A. DESIGN	_____	
B. INSPECTION	_____	
5 ENGINEERING	_____	
6 LEGAL	_____	
7 ACCOUNTING	_____	
8 TAX CREDIT APPLICATION	_____	
9 S U B T O T A L		_____

C NON PROFIT ITEMS (Soft Costs)

10 SURVEY	_____	
11 APPRAISAL	_____	
12 TITLE INSURANCE	_____	
13 CONSTRUCTION PERIOD INSURANCE	_____	
14 RECORDING FEES	_____	
15 DISBURSING FEES	_____	
16 CONSTRUCTION PERIOD TAXES	_____	
17 UTILITIES	_____	
18 CONSTRUCTION LOAN FEES	_____	
19 BRIDGE LOAN FEE (TAX CREDITS)	_____	
20 CONSTRUCTION INTEREST	_____	
21 CONTINGENCY RESERVE	_____	
22 MISCELLANEOUS	_____	
23 S U B T O T A L		_____

D

24 ACQUISITION	_____	
25 HOLDING	_____	

E

26 CONTRACTOR'S PROFIT	_____	_____
------------------------	-------	-------

F

27 DEVELOPER'S PROFIT	_____	_____
-----------------------	-------	-------

G

28 MARKETING	_____	
29 SALES COMMISSION	_____	

H

30 T O T A L	_____	_____
--------------	-------	-------

31 SALES PRICE	_____	
----------------	-------	--

I

J

32 HISTORIC TAX CREDITS	_____	
-------------------------	-------	--