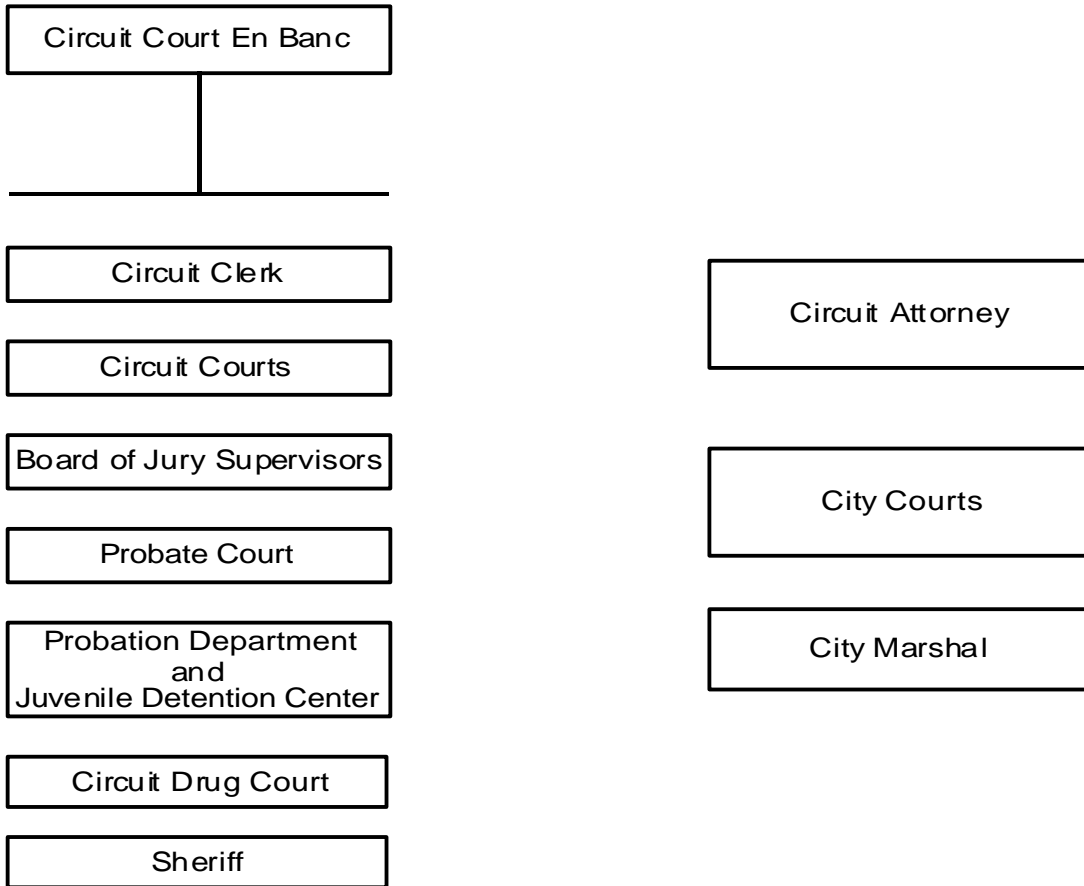


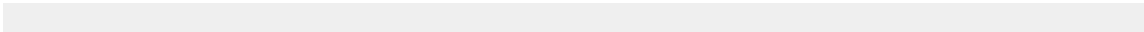
# **JUDICIAL OFFICES**

# JUDICIAL OFFICES



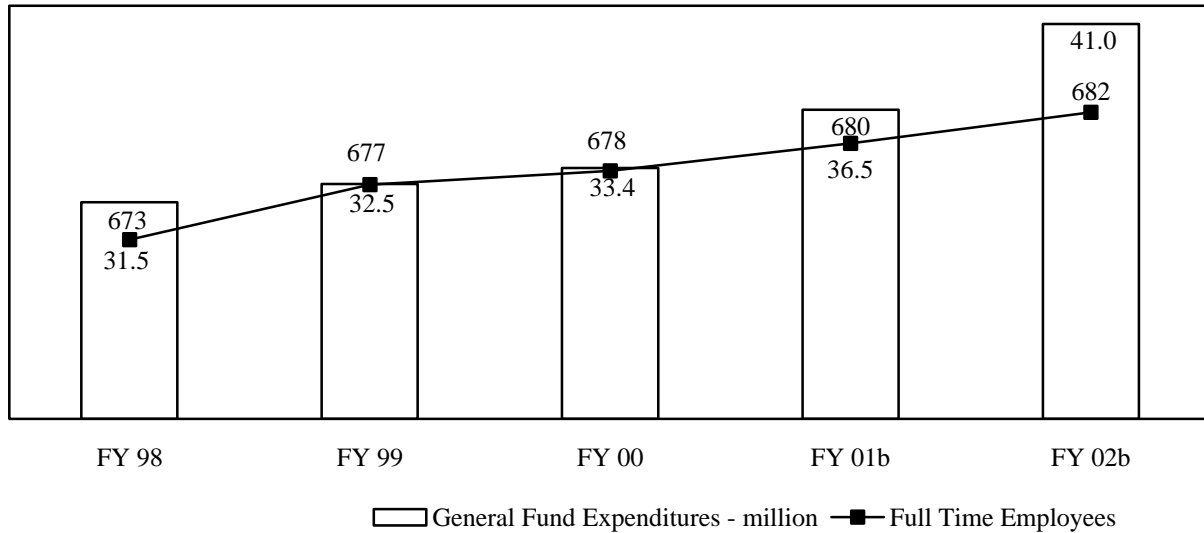
# JUDICIAL OFFICES

Budget By Division	Actual	Budget	Budget
	FY00	FY01	FY02
310 Circuit Clerk	1,424,485	1,290,038	1,407,785
311 Circuit Court (Court Administrator)	5,001,243	5,504,727	7,297,101
312 Circuit Attorney	4,512,056	4,755,944	5,389,722
313 Board of Jury Supervisors	1,278,486	1,407,581	1,460,511
314 Probate Court	105,598	105,750	92,750
315 Sheriff	6,125,626	6,513,571	7,292,513
316 City Courts	2,473,812	2,670,474	2,676,833
317 City Marshal	1,049,914	1,162,164	1,245,541
320 Probation Dept. and Juvenile Detention			



# JUDICIAL OFFICES

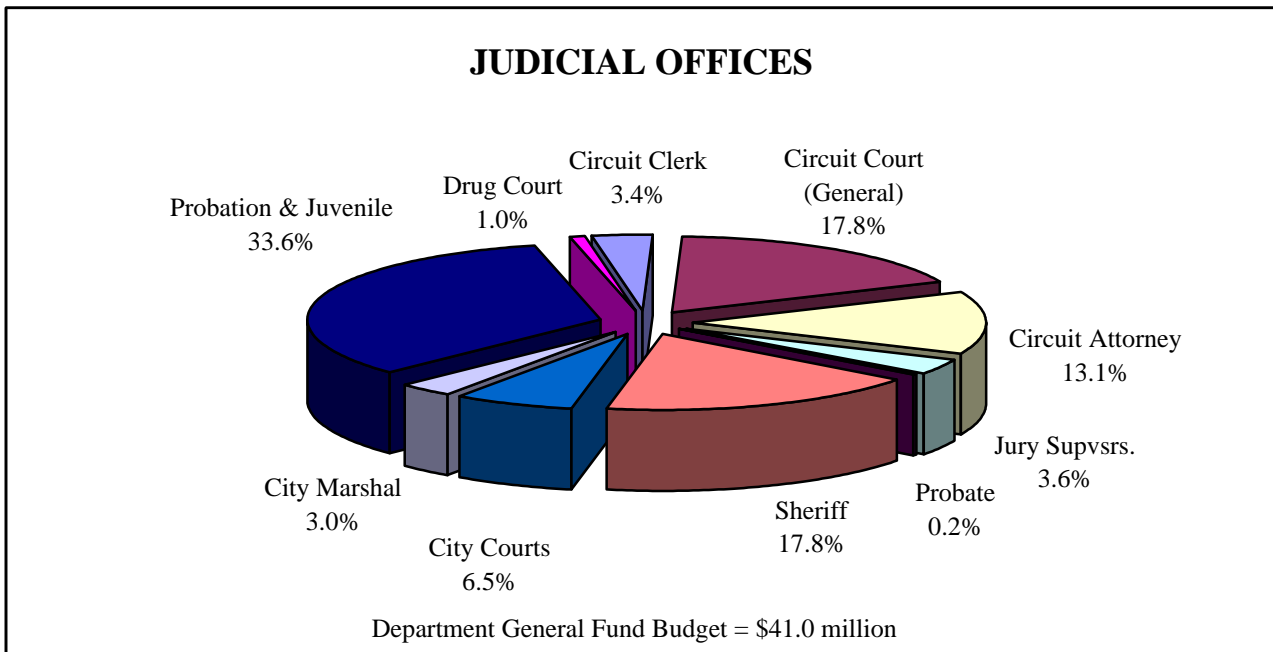
## JUDICIAL OFFICES



### Major Goals and Highlights

- o Prepare old federal courthouse facility for move of Circuit Court and other judicial offices
- o Provide for the institutional placement of an average of 21 juveniles per day
- o Maintain detention space for "Quality of Life" type ordinance violators
- o Enhance computerized case management system of the Circuit Attorney's office in evidence tracking interface with the Police Dept.
- o Provide parking and or public transportation for 26,000 petit jurors
- o Conduct roof repairs, and other misc. repairs and renovations to Civil Courts building
- o Maintain training for Deputy City Marshals at a level of 40-50 in service hours

# JUDICIAL OFFICES



- o Continue upgrade of computer equipment in the Circuit Clerk's office

- o Broaden neighborhood justice system through Quality of Life Court, Mental Health Court, and Neighborhood Intervention and Treatment Courts

Department: Judicial Offices  
 Division: 310 Circuit Clerk

**Division Budget**

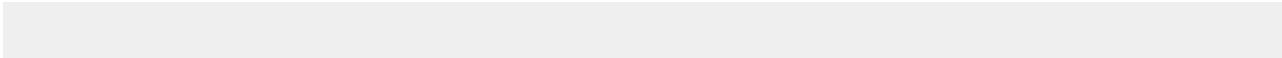
**Services Provided & FY02 Highlights**

The Circuit Clerk is responsible for recording the judgements, rules, orders and other proceedings of the Circuit Court En Banc. The Circuit Clerk also handles and accounts for the funds generated from Circuit Court fees. As employees of this office are state employees, the budget for personal services contains only those salary costs of the position of Circuit Clerk. In FY02, the Circuit Clerk's office will continue to pursue enhancements of its computerized file systems.

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY00</b>	<b>Budget FY01</b>	<b>Budget FY02</b>
Personal Services	106,161	107,738	118,985
Supplies	85,675	105,600	98,600
Materials	0	0	0
Equipment	319,448	268,000	297,500
Contractual Services	906,475	788,700	877,700
Fixed and Miscellaneous Charges	6,726	20,000	15,000
	<hr/>	<hr/>	<hr/>
<b>Total General Fund</b>	<b>\$1,424,485</b>	<b>\$1,290,038</b>	<b>\$1,407,785</b>
Grant and Other Funds	\$0	\$0	\$0
	<hr/>	<hr/>	<hr/>
<b>Total Budget All Funds</b>	<b>\$1,424,485</b>	<b>\$1,290,038</b>	<b>\$1,407,785</b>

**Number of Full Time Positions**

General Fund	1.0	1.0	1.0
Other	0.0	0.0	0.0
	<hr/>	<hr/>	<hr/>
<b>Total</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>



Department: Judicial Offices  
 Division: 311 Circuit Court (General)

**Division Budget**

**Services Provided & FY02 Highlights**

The Circuit Court Administrator's Office is responsible for the overall administration of the Circuit Court in accordance with State and local court rules. Duties include budget preparation, personnel management for approximately 200 employees, data processing, pretrial release and the administration of the Juvenile Division. The FY02 budget for the Circuit Court includes some certain costs associated with the pending occupation of the old Federal Courthouse building including \$600,000 for data and voice wiring and \$55,000 for private security services. In FY02, the Courts will also pursue further improvements to the Civil Courts building, including roof repairs, painting of exterior window frames and entablatures, marble cleaning and repair, and office renovations.

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY00</b>	<b>Budget FY01</b>	<b>Budget FY02</b>
Personal Services	2,531,607	2,857,119	3,266,181
Supplies	154,899	158,488	212,188
Materials	5,179	9,000	9,500
Equipment	164,867	180,268	139,650
Contractual Services	2,100,978	2,152,459	3,063,328
Fixed and Miscellaneous Charges	43,713	147,393	606,254
	<hr/>	<hr/>	<hr/>
<b>Total General Fund</b>	<b>\$5,001,243</b>	<b>\$5,504,727</b>	<b>\$7,297,101</b>
Grant and Other Funds	\$0	\$0	\$0
	<hr/>	<hr/>	<hr/>
<b>Total Budget All Funds</b>	<b>\$5,001,243</b>	<b>\$5,504,727</b>	<b>\$7,297,101</b>

**Number of Full Time Positions**

General Fund	66.0	68.0	68.0
Other	0.0	0.0	0.0
	<hr/>	<hr/>	<hr/>
<b>Total</b>	<b>66.0</b>	<b>68.0</b>	<b>68.0</b>



Department: Judicial Offices  
 Division: 312 Circuit Attorney

**Division Budget**

**Services Provided & FY02 Highlights**

The Circuit Attorney's Office is responsible for the prosecution of all felony and misdemeanor crimes committed in the City of St. Louis, plus the enforcement of child support obligations on behalf of dependent children living within the City. In FY02, the Circuit Attorney's office will be pursuing enhancements in its computerized case management system including an evidence tracking interface with the St. Louis Police Dept. This interface will provide easier tracking, access and communication of case evidence between the two departments and increase efficiency by reducing the amount of paper work. The C.A. office also will be preparing its operations for the move to the old federal courthouse facility.

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY00</b>	<b>Budget FY01</b>	<b>Budget FY02</b>
Personal Services	4,107,097	4,496,101	4,953,762
Supplies	43,784	51,000	59,000
Materials	0	0	0
Equipment	22,388	6,802	60,243
Contractual Services	317,800	151,041	263,167
Fixed and Miscellaneous Charges	20,987	51,000	53,550
<b>Total General Fund</b>	<b>\$4,512,056</b>	<b>\$4,755,944</b>	<b>\$5,389,722</b>
Grant and Other Funds	\$1,444,866	\$1,598,521	\$2,025,132
<b>Total Budget All Funds</b>	<b>\$5,956,922</b>	<b>\$6,354,465</b>	<b>\$7,414,854</b>

**Number of Full Time Positions**

General Fund	92.0	93.0	93.3
Other	31.0	32.0	34.8
<b>Total</b>	<b>123.0</b>	<b>125.0</b>	<b>128.0</b>

Department: Judicial Offices  
 Division: 313 Board of Jury Supervisors

**Division Budget**

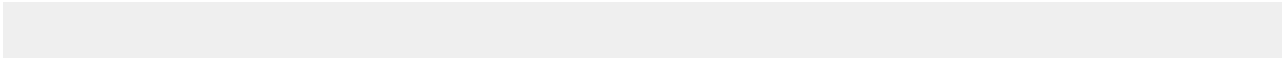
**Services Provided & FY02 Highlights**

The Board of Jury Supervisors exercises a general supervisory control over the Jury Commissioner and the method of obtaining jurors for the Circuit Court. The budget for this division consists of the office of the Jury Commissioner and includes funds for the payment of juror fees and expenses. Anticipated juror expenses are based on an estimate of 26,000 petit jurors serving an average of 2.2 days, four grand juries and three sequestered juries. Seated jurors are currently paid \$18 per day of which \$6 is reimbursed to general revenue by the state.

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY00</b>	<b>Budget FY01</b>	<b>Budget FY02</b>
Personal Services	334,568	361,554	409,536
Supplies	5,484	7,525	7,525
Materials	0	0	0
Equipment	2,546	10,600	5,000
Contractual Services	85,245	84,902	82,450
Fixed and Miscellaneous Charges	850,643	943,000	956,000
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<b>Total General Fund</b>	<b>\$1,278,486</b>	<b>\$1,407,581</b>	<b>\$1,460,511</b>
Grant and Other Funds	\$0	\$0	\$0
	<hr/>	<hr/>	<hr/>
<b>Total Budget All Funds</b>	<b>\$1,278,486</b>	<b>\$1,407,581</b>	<b>\$1,460,511</b>

**Number of Full Time Positions**

General Fund	10.0	10.0	10.0
Other	0.0	0.0	0.0
	<hr/>	<hr/>	<hr/>
<b>Total</b>	<b>10.0</b>	<b>10.0</b>	<b>10.0</b>



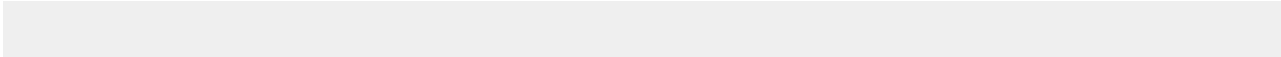
Department: Judicial Offices  
 Division: 314 Probate Court (Probate Judge)

**Division Budget**

**Services Provided & FY02 Highlights**

The Probate Division is responsible for hearing cases and making orders pertaining to the appointment of guardians and conservators for incapacitated and disabled persons and for minors. The division also provides for the appointment of personal representatives for decedent estates, the oversight of estates and guardianships and involuntary civil commitments.

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY00</b>	<b>Budget FY01</b>	<b>Budget FY02</b>
Personal Services	0	0	0
Supplies	23,345	26,300	22,350
Materials	4,650	0	2,500
Equipment	22,656	24,350	18,450
Contractual Services	54,202	48,300	48,950
Fixed and Miscellaneous Charges	745	6,800	500
	<hr/>	<hr/>	<hr/>
<b>Total General Fund</b>	<b>\$105,598</b>	<b>\$105,750</b>	<b>\$92,750</b>
Grant and Other Funds	\$0	\$0	\$0
	<hr/>	<hr/>	<hr/>
<b>Total Budget All Funds</b>	<b>\$105,598</b>	<b>\$105,750</b>	<b>\$92,750</b>
<b>Number of Full Time Positions</b>			
General Fund	0.0	0.0	0.0
Other	0.0	0.0	0.0
	<hr/>	<hr/>	<hr/>
Total	0.0	0.0	0.0



Department: Judicial Offices  
 Division: 315 Sheriff

**Division Budget**

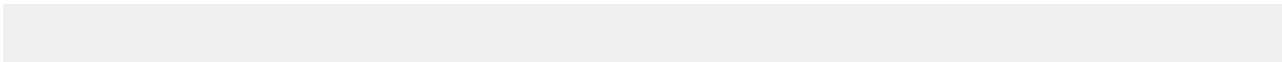
**Services Provided & FY02 Highlights**

The Sheriff's Office is responsible for the security of the thirty-one divisional courtrooms of the Circuit Court and the transportation of prisoners between the Courts and detention facilities. The Sheriff also has the duty of serving court papers and eviction notices and issuing jury summons and gun permits. With the existing jail space lease arrangement between the Dept. of Corrections and St. Louis County, the Sheriff's office will continue to transport prisoners among the County facility and the Courts and City detention facilities.

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY00</b>	<b>Budget FY01</b>	<b>Budget FY02</b>
Personal Services	5,720,209	6,146,712	6,924,974
Supplies	23,574	47,125	44,000
Materials	0	0	0
Equipment	114,486	106,250	96,250
Contractual Services	247,091	195,484	207,289
Fixed and Miscellaneous Charges	20,266	18,000	20,000
	<hr/>	<hr/>	<hr/>
<b>Total General Fund</b>	<b>\$6,125,626</b>	<b>\$6,513,571</b>	<b>\$7,292,513</b>
Grant and Other Funds	\$0	\$0	\$0
	<hr/>	<hr/>	<hr/>
<b>Total Budget All Funds</b>	<b>\$6,125,626</b>	<b>\$6,513,571</b>	<b>\$7,292,513</b>

**Number of Full Time Positions**

General Fund	187.0	185.0	185.0
Other	0.0	0.0	0.0
	<hr/>	<hr/>	<hr/>
Total	187.0	185.0	185.0



Department: Judicial Offices  
 Division: 316 City Courts

**Division Budget**

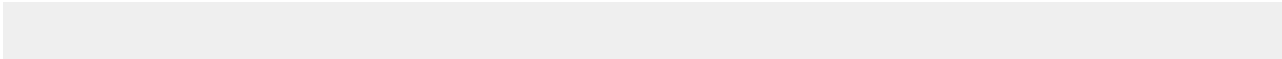
**Services Provided & FY02 Highlights**

The Municipal Division of the St. Louis Circuit Court (City Courts) is structured into four court divisions that hear St. Louis City traffic violation cases, housing, sanitation and other ordinance violation cases. In FY02, City Courts is broadening its operation of the Neighborhood Justice System which addresses quality of life crimes in City neighborhoods through the Neighborhood Quality of Life Court, the Mental Health Court and the Neighborhood Intervention and Treatment Court. A Police substation has been placed in the Court building to facilitate the prompt court appearances of suspected quality of life crime violators. City Courts processes a high volume of payments for traffic violations, bench warrant bonds, appeal bonds and parking tickets.

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY00</b>	<b>Budget FY01</b>	<b>Budget FY02</b>
Personal Services	1,376,798	1,513,007	1,571,983
Supplies	9,262	9,000	9,000
Materials	0	0	0
Equipment	961	0	0
Contractual Services	1,075,539	1,114,717	1,070,600
Fixed and Miscellaneous Charges	11,252	33,750	25,250
<b>Total General Fund</b>	<b>\$2,473,812</b>	<b>\$2,670,474</b>	<b>\$2,676,833</b>
Grant and Other Funds	\$1,031,705	\$0	\$0
<b>Total Budget All Funds</b>	<b>\$3,505,517</b>	<b>\$2,670,474</b>	<b>\$2,676,833</b>

**Number of Full Time Positions**

General Fund	41.0	40.0	39.0
Other	0.0	0.0	0.0
<b>Total</b>	<b>41.0</b>	<b>40.0</b>	<b>39.0</b>



Department: Judicial Offices  
 Division: 317 City Marshal

**Division Budget**

**Services Provided & FY02 Highlights**

The City Marshal provides courtroom security for the four courtrooms of the City Courts as well as the entrances and other areas of City Courts. The City Marshal is also responsible for City Court prisoners seen over video-link, those brought over from the Sheriff's office and individual arrests out of court. The City Marshal also provides security for other city buildings including City Hall, Soldiers' Memorial, 634 N. Grand and 1300 Convention Plaza. In the last fiscal year, the City Marshal in conjunction with the new neighborhood community court initiative has obtained an E-PIC camera to be used for photographing City Court prisoners and communicating with various law enforcement agencies in the area. The Marshal also has a new temporary holding cell to be used for Quality of Life crimes from the community court.

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY00</b>	<b>Budget FY01</b>	<b>Budget FY02</b>
Personal Services	1,026,333	1,137,064	1,216,041
Supplies	8,196	12,200	13,700
Materials	0	0	0
Equipment	221	1,500	2,900
Contractual Services	13,328	9,400	9,400
Fixed and Miscellaneous Charges	1,836	2,000	3,500
<b>Total General Fund</b>	<b>\$1,049,914</b>	<b>\$1,162,164</b>	<b>\$1,245,541</b>
Grant and Other Funds	\$0	\$0	\$30,160
<b>Total Budget All Funds</b>	<b>\$1,049,914</b>	<b>\$1,162,164</b>	<b>\$1,275,701</b>

**Number of Full Time Positions**

General Fund	35.0	35.0	33.0
Other	0.0	0.0	1.0
<b>Total</b>	<b>35.0</b>	<b>35.0</b>	<b>34.0</b>

<b>Service Description</b>	<b>Actual FY00</b>	<b>Estimated FY01</b>	<b>Estimated FY02</b>
o Courtroom hallway security hours	10,400	12,970	15,114
o Electronic detection security hours	3,051	4,550	5,177
o Jail security hours	2,288	10,400	10,400
o Mayor's Office security hours	2,160	2,080	2,080
o City Hall security hours	10,640	12,896	12,896
o Soldier's Memorial security hours	5,260	6,240	6,240
o 1300 Convention Plaza security hours	2,160	2,184	2,184
o Special security services	1,080	3,240	3,903

Department: Judicial Offices  
 Division: 320 Probation Dept. & Juvenile Detention Center

**Division Budget**

**Services Provided & FY02 Highlights**

The purpose of the Juvenile Division is to facilitate the care, protection and discipline of children who come under the jurisdiction of the Juvenile Court. The Juvenile Court has jurisdiction of delinquency and status offense matters up to the seventeenth birthday, and abuse and neglect matters up to the eighteenth birthday. Contained within the Juvenile Division budget is the cost of institutional care for delinquent juveniles. The FY02 budget allows for the placement of an average of 21 juveniles per day. While most can be placed at \$75 per day, some juveniles requiring more security and closer supervision incur costs of \$106 per day.

<b>General Fund Budget By Expenditure Category</b>	<b>Actual FY00</b>	<b>Budget FY01</b>	<b>Budget FY02</b>
Personal Services	9,612,964	10,494,517	11,713,977
Supplies	253,225	257,420	264,007
Materials	0	1,000	1,400
Equipment	135,286	137,113	164,565
Contractual Services	590,591	657,336	596,006
Fixed and Miscellaneous Charges	792,306	1,107,412	1,030,334
<b>Total General Fund</b>	<b>\$11,384,372</b>	<b>\$12,654,798</b>	<b>\$13,770,289</b>
Grant and Other Funds	\$0	\$0	\$0
<b>Total Budget All Funds</b>	<b>\$11,384,372</b>	<b>\$12,654,798</b>	<b>\$13,770,289</b>

**Number of Full Time Positions**

General Fund	246.0	248.0	253.0
Other	0.0	0.0	0.0
<b>Total</b>	<b>246.0</b>	<b>248.0</b>	<b>253.0</b>

Department: Judicial Offices  
 Division: 321 Circuit Drug Court

**Division Budget**

**Services Provided & FY02 Highlights**

The Circuit Drug Court was established as a separate cost center with a general fund subsidy in FY01. The purpose of the Drug Court is to address those defendants appearing habitually before the court on drug offenses and intervene with a system of counseling and treatment. The program is funded in part by Local Law Enforcement block grant funds secured the Div. of Neighborhood Stabilization.

General Fund Budget By Expenditure Category	Actual FY00	Budget FY01	Budget FY02
Personal Services	0	0	0
Supplies	0	23,875	23,650
Materials	0	0	0
Equipment	0	7,600	10,000
Contractual Services	0	349,050	348,985
Fixed and Miscellaneous Charges	0	16,000	16,000
	<hr/>	<hr/>	<hr/>
<b>Total General Fund</b>	<b>\$0</b>	<b>\$396,525</b>	<b>\$398,635</b>
Grant and Other Funds	\$0	\$0	\$0
	<hr/>	<hr/>	<hr/>
<b>Total Budget All Funds</b>	<b>\$0</b>	<b>\$396,525</b>	<b>\$398,635</b>

**Number of Full Time Positions**

General Fund	0.0	0.0	0.0
Other	0.0	0.0	0.0
	<hr/>	<hr/>	<hr/>
<b>Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

