

Commercial Loan Application

St. Louis Development Corporation

Company Information

Company name, Address, City, State, Zip, Principal in charge, Phone, Fax, Secondary contact person, Type of business, Date established, Type of entity (check one): Proprietorship, Partnership, Corporation, LLC, Federal ID

Company Ownership

Name, Title, % of Ownership (repeated for multiple owners)

Affiliate Businesses IF APPLICABLE

Name, Owner, % of Ownership (repeated for multiple affiliate businesses)

Existing Business Locations

Address, Square feet, Lease payment, Replaced by new facility? (repeated for multiple locations)

References

Bank name, Acct. no., Acct. officer, Phone, Accountant, Firm name, Phone, Attorney, Firm name, Phone, Trade references, Contact Person, Phone

## Nature of Your Business

Nature of your business \_\_\_\_\_

Type of products or services (include any catalogs or brochures) \_\_\_\_\_

Geographic market area \_\_\_\_\_

List key customers \_\_\_\_\_

List major competitors \_\_\_\_\_

## Project Information

Street address of project \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

What is the square footage of the new building? \_\_\_\_\_ What is the square footage your company will occupy?\*

Escrow closing date \_\_\_\_\_ Realtor's name \_\_\_\_\_ Phone \_\_\_\_\_

If known, how will the property be vested (i.e. individually, partnership, LLC, corporation, trust ...) \_\_\_\_\_

Please provide appropriate document (i.e. Partnership Agreement, LLC documents, Articles of Incorporation, Trust Agreement ...)

## Total Project Costs

### Purchase existing building or Equipment only

Purchase price ..... \$ \_\_\_\_\_

Tenant improvements ..... \$ \_\_\_\_\_

Equipment\* ..... \$ \_\_\_\_\_

Other ..... \$ \_\_\_\_\_

Total (A) ..... \$ \_\_\_\_\_

### Construction Project

Land acquisition ..... \$ \_\_\_\_\_

Construction bid ..... \$ \_\_\_\_\_

Architects, permits, other soft costs ..... \$ \_\_\_\_\_

Equipment\* ..... \$ \_\_\_\_\_

Other ..... \$ \_\_\_\_\_

Total (B) ..... \$ \_\_\_\_\_

Payoff Bank loan ..... \$ \_\_\_\_\_

Other Debt Payment ..... \$ \_\_\_\_\_

Inventory Purchase ..... \$ \_\_\_\_\_

Working Capital ..... \$ \_\_\_\_\_

Acquisition of Existing Businesses ..... \$ \_\_\_\_\_

All other ..... \$ \_\_\_\_\_

Total (C) ..... \$ \_\_\_\_\_

Total (A+B+C) ..... \$ \_\_\_\_\_

\* Please note -- equipment to be financed must have a useful life of 10 years or greater.

If there are any tenants that will remain in the building, please provide the following information: Also, please have your realtor provide copies of all existing leases.

Tenant name	Square footage	Lease expiration	Rent amount



## Checklist

### Business Information

<input type="checkbox"/>	Business financial statements for the last three years
<input type="checkbox"/>	Interim financial statement dated within the last 45 days
<input type="checkbox"/>	Business debt schedule (form attached)
<input type="checkbox"/>	Federal tax returns for the last three years
<input type="checkbox"/>	Articles of Incorporation and By-Laws (if corporation)
	<ul style="list-style-type: none"><li>• Proforma Profit/Loss &amp; Balance Sheet</li></ul>
	<ul style="list-style-type: none"><li>• Appraisal</li></ul>
<input type="checkbox"/>	Articles of Organization and Operating Agreement (if LLC)
<input type="checkbox"/>	Partnership Agreement (if partnership)
<input type="checkbox"/>	Business License <i>and</i> Fictitious Business Name Statement (if proprietorship)
<input type="checkbox"/>	Franchise Agreement

### Personal information (for each owner of 20% or greater)

<input type="checkbox"/>	Personal tax returns for the last three years
<input type="checkbox"/>	Personal resume (form attached)
<input type="checkbox"/>	Personal financial statement (form attached)

### Real estate information

<input type="checkbox"/>	Real Estate Purchase Agreement or settlement sheet
<input type="checkbox"/>	Construction cost budget and/or equipment invoices
<input type="checkbox"/>	Existing environmental studies/Phase I or II

## Authorization to Release Information

I/We hereby authorize the release to St. Louis Development Corporation of any information they may require at any time for any purpose related to my/our credit transaction with them.  
I/We further authorize St. Louis Development Corporation to release such information to any entity they deem necessary for any purpose related to my/our credit transaction with them.

I/We hereby certify that the enclosed information, including any attachments or exhibits provided herewithin or at a later date, is valid and correct to the best of my/our knowledge.

Name of applicant(s) \_\_\_\_\_

Signature of applicant(s) \_\_\_\_\_ Date \_\_\_\_\_

Name of applicant(s) \_\_\_\_\_

Signature of applicant(s) \_\_\_\_\_ Date \_\_\_\_\_

**Business Debt Schedule**

Indebtedness: Furnish the following information on all installment debts, contracts, notes, and mortgages payable. Do not include accounts payable or accrued liabilities.

Date \_\_\_\_\_ \*

Creditor Name/address	Original amount	Original date	Present balance	Interest rate	Maturity date	Monthly payment	Security	Current or delinquent
<b>Total present balance**</b>				<b>Total monthly payment</b>				

\* Should be the same date as current financial statement.

\*\* Total must agree with balance shown on current financial statement.